

**Urgent Safety Related Defect Report Form (from [GE/RT8250](#))**

FORM 8250

# URGENT

**SAFETY RELATED DEFECT REPORT**  
**RAIL VEHICLES AND PLANT & MACHINERY**

FOR ENGINEER'S USE ONLY

Complete report *	Initial report *	Concluding report * (Initial Report N <sup>o</sup> .....)
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\* delete as applicable.

**This form must be used to initiate an urgent safety related defect when required by [GE/RT8250](#). When completed, it must be faxed to the National Control Centre.**

<b>FAX To: National Control Centre</b>  Railtrack House, Euston Square,  LONDON NW1 2EE  Tel 085 78448  <b>Fax 085 79060</b>	<b>From</b> (employing company, location address) ..... ..... ..... ..... .....
<b>Fax/voice phone no./ e-mail address</b>	<b>Signed</b>   <div style="text-align: right;"><b>Date:</b></div>
<b>Print name and job title</b>	

PLEASE DISTRIBUTE THIS MESSAGE IMMEDIATELY in accordance with [GE/RT8250](#).

ALL APPROPRIATE SECTIONS OF THIS FORM MUST BE COMPLETED LEGIBLY.

1. Identification details (*Report title*) .....

a. Date and time of defect occurrence .....

b. Location where defect occurred .....

c. Vehicle or Plant & Machinery Type .....

d. Identification numbers .....

e. Use being made of plant/machinery .....

f. Operating restrictions applied .....

g. System that has given rise to the safety related defect  
 .....

h. Other rail vehicles, plant or machinery likely to be affected by this defect (if known)  
 .....

