



## ENGINEERING ACCEPTANCE - TECHNICAL NOTE

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**Subject:** Identification of the Maintenance Plan

**Advice to:** CCBs and VABs

**Reference:** Standard: GM/RT2000 Issue: 3 Clause:

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**Applies when:** Issuing Certificates of Conformance for Maintenance.

**Note's Purpose:** To achieve consistently the objectives of the certification.

**Background:** GM/RT2000 permits only one certificate of conformance for maintenance and thus that certificate should comprehensively identify the document or suite of documents which comprise the certificated Maintenance Plan.

In the context of Railway Group Standards, maintenance includes all work carried out on a vehicle to ensure that it conforms to mandatory requirements throughout its service life.

Documentation comprising the Maintenance Plan to be certificated will include what have traditionally been referred to, though not exclusively, as maintenance instructions, overhaul instructions and component overhaul instructions.

**Requirements:** The responsibility of the maintenance CCB is to ensure that:

1. the maintenance certificate clearly identifies all of those principal documents comprising the Maintenance;
2. the status of each principal document covered by the certificate is uniquely identified by a document number, issue number/letter and date

Adopting this consistent practice will ensure that the status of the documents comprising the certificated Maintenance Plan is clearly identified.

**Contact:** In the event of any queries on this Technical Note, please contact:  
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